

PROPERTY TAX SYMPOSIUM

PRELIMINARY
PROGRAM

NOVEMBER 5-8, 2006
THE BROADMOOR
COLORADO SPRINGS

INSTITUTE FOR PROFESSIONALS IN TAXATION



2006 Property Tax Symposium Preliminary Program

The Broadmoor, Colorado Springs

SUNDAY, NOVEMBER 5, 2006

3:00-7:00PM Registration

4:30-5:30PM **THE PROPERTY TAX PATH - RESOURCES FOR THE NEW PROPERTY TAX PROFESSIONAL**

If you are new to the property tax industry, have recently taken on property tax responsibilities or are new to the Institute, this session is for you. Please join us for an overview of educational, informational, and networking resources that will get you started on the path to successful property tax management for your company.

Chair, 2006 Symposium:

Brett A. Harrington, CMI

Vice President
International Appraisal Company Inc.
Libertyville, IL

IPT President:

Daniel Peterson, CMI, CPA

President
National Bureau of Property Administration
Chicago, IL

Overall Chair, Property Tax Education:

Anthony R. Thompson, Esq., CMI

Attorney At Law
Law Offices Anthony R. Thompson
Allentown, PA

4:30-6:00PM **CMI ORIENTATION**

The purpose of the CMI-Property Tax Orientation Session is to review and explain the professional designation program offered by the Institute. During this session, members of the Professional Designation Property Tax committee explain the professional and educational requirements for candidacy and certification. They also provide an overview of the format and subject matter of the CMI written and oral exams, including problem solving, ethics, and questions and answers. IPT encourages all members who are interested in pursuing the CMI professional designation to attend.

6:00-7:00PM Welcome to Colorado Springs:
Networking Social Hour

MONDAY, NOVEMBER 6, 2006

7:00AM-4:00PM Registration Desk Open

8:00-8:30AM Official Opening of Symposium

Daniel Peterson, CMI, CPA

President
Institute for Professionals in Taxation

Brett A. Harrington, CMI

Program Chair
2006 Property Tax Symposium

8:30-10:00AM **GENERAL SESSION**

PERFECTING CONNECTING - LEARNING TO SPEAK THE LANGUAGE OF OTHERS

Have you been investing in improving your social capital? Have you thought about your net worth? Have you been building relationships for life, not just for the moment? In the 21st century, your success is based on the people you know. Your clients, potential partners, and employer must be confident of your network relationships... relationships that pay-back dividends from word of mouth advertising, dynamic partnerships and resource retention. In other words...is your net working?

In this highly interactive program, Sarah shares what authentic networking is...Connecting! The way you connect, interact and build bridges is instrumental to your success! Discover the Seven Key Strategies for improving connections. Learn why you must connect for life...not just for the moment. Find out how introverts can be amazing connectors. Recognize your 6 degrees of connection. Can you afford not to perfect your connecting?

Keynote Speaker:

Sarah T. Michel

Perfecting Connecting®
Colorado Springs, CO

MONDAY, NOVEMBER 6, 2006, CONTINUED

10:15-11:45AM GENERAL SESSION

INFLUENCING SKILLS - HONESTY IS THE BEST POLICY

Continue our exciting kickoff by learning about new ways to communicate and negotiate with this session led by Steven Gaffney, author of *Honesty Works!* Now more than ever, our organizational effectiveness depends on establishing and expanding honest communication. People must be willing and free to share information honestly, including their ideas for helping to resolve and negotiate issues and for working as a team. This is crucial to accomplishing our goals and being properly positioned to capitalize on future opportunities. In this general session, nationally recognized speaker, Steven Gaffney, will teach you how to overcome these natural inhibitions in the people around you so that they open up and share their opinions, ideas, and solutions. Understanding how honesty can be a crucial “negotiating” tactic can help unlock team and personal potential.

Keynote Speaker:

Steven Gaffney
President
Steven Gaffney Company
Arlington, VA

11:45AM-1:00PM LUNCHEON SESSION

LEARN WHILE YOU LUNCH - INTERNATIONAL REAL ESTATE TRENDS AND IMPACT ON PROPERTY VALUES IN THE UNITED STATES

A renowned expert in international real estate capital markets will delve into how both U.S. and foreign real estate capital flows and how investments directly impact property values in the United States. Our speaker will also discuss how to use these trends positively to influence and argue assessment appeals in the current market environment.

Speaker:

Dennis P. Yeskey
National Director
Real Estate Capital Markets
Deloitte & Touche LLP
New York, NY

1:15-2:15PM CONCURRENT BREAKOUT SESSIONS (SELECT ONE OF FOUR)

▪ **HOW DID YOU GET THAT NUMBER? - UNDERSTANDING MASS APPRAISAL**

In analyzing a property's assessment, it is essential to understand the derivation of the assessor's value. Whether performing a full-blown revaluation or a statistical update, most tax jurisdictions rely upon the mass appraisal process to compute their assessments. This session will discuss the use of models, benchmarks, market data and unit pricing in exploring the process from which property assessments evolve.

Speakers:

Foy Mitchell, Jr.
Vice President
Marvin F. Poer & Company
Dallas, TX

G. Michael Wilson
President and Senior Property Tax Consultant
Equitax Property Consultants, Ltd.
Houston, TX

▪ **PUT YOURSELF IN THE DRIVER'S SEAT - PLOTTING WINNING COMPLIANCE STRATEGIES (REPEATED AT 2:30PM)**

Join us for a comprehensive and understandable discussion on how to structure and map out a proficient corporate compliance strategy. The focus of this session will outline steps which can be used to reduce your company's tax exposure. It will address the importance of understanding the tax jurisdiction's valuation methodology; explore e-Filing availability and benefits; as well as review any updates to SOX. Finally, we'll discuss why a proactive approach is critical in ensuring receipt of accurate source information; how your returns are accepted; and how they hold up during an audit.

Speakers:

James A. Baker, CMI
Manager Sales Use and Property Tax
Electronic Data Systems Corp.
Plano, TX

David H. LeVan, CMI
President
Advantax Group, LLC
St. Charles, IL

MONDAY, NOVEMBER 6, 2006, CONTINUED
1:15-2:15PM

▪ **MEETING THE AUDIT CHALLENGE - MORE THAN JUST SURVIVAL (REPEATED AT 2:30PM)**

A new era is upon us. Tax jurisdictions no longer routinely accept personal property returns as filed. There is an increasing trend on the part of taxing authorities to initiate audit programs in an attempt to determine if the declaration accurately represents all assessable personal property owned by the taxpayer. What challenges does the corporate property tax professional face in light of this stepped-up enforcement trend? What is the impact when tax jurisdictions outsource the audit function to third-party firms? This session will discuss different strategies and perspectives on preparing for the audit, managing/controlling the examination process, and avoiding costly discoveries while achieving the most favorable possible resolution.

Speakers:

William L. Harris
Manager - Property Taxes
Intel Corporation
Santa Clara, CA

Michael D. Powell
Manager Property Taxes
General Electric Company
Ft. Myers, FL

▪ **COOL TOOLS - USING THE INTERNET FOR REAL ESTATE RESEARCH (REPEATED AT 3:45PM)**

This session has been designed to provide user-friendly information on state-of-the-art research and resource identification. Everything you could possibly need or want to know from valuation academia to market data to statistics to industry-specific studies to public records and beyond is a few clicks away. Do you still refer to the Internet as "The Information Super Highway?" Then, this breakout is a "must-attend" session. Even for those professionals using the internet daily, this session will add to the resources already in your tool box.

Speaker:

R. Wayne Pugh, MAI, CRE
Vice President, Appraisal Institute
CEO, R. Wayne Pugh and Company
Baton Rouge, LA

2:30-3:30PM CONCURRENT BREAKOUT SESSIONS (SELECT ONE OF FOUR)

▪ **DIAGNOSING THE ASSESSMENT – GETTING TO THE SOURCE OF TAX VALUATIONS**

Proper evaluation of assessments should be considered one of the major building blocks of any property tax management program. Whether it is from the corporate tax professional's or the consultant's perspective, devoting time up-front to research thoroughly your assessed values can save time, money, and resources in the future. This session will discuss how to obtain and analyze the critical information needed to properly understand the assessment and how to avoid common missteps in determining the validity of your assessments.

Speakers:

Laurence R. May, CMI
Director of Property Tax
Kindred Healthcare, Inc.
Louisville, KY

Darrell E. Smalley
Tax Senior Manager
Ernst & Young LLP
Pittsburgh, PA

▪ **PUT YOURSELF IN THE DRIVER'S SEAT - PLOT WINNING COMPLIANCE STRATEGIES (REPEATED FROM 1:15PM)**

▪ **MEETING THE AUDIT CHALLENGE - MORE THAN JUST SURVIVAL (REPEATED FROM 1:15PM)**

MONDAY, NOVEMBER 6, 2006, CONTINUED
2:30-3:30PM

▪ **ENERGY PRICES, MARKET VALUES: HOW INCREASING ENERGY PRICES IMPACT THE MANUFACTURING INDUSTRY**

The upward trend in energy prices presents the manufacturing sector with new challenges that affect the marketability and value of their infrastructure. Lower profitability, increased risk and a reduced pool of potential buyers are some of the issues this presentation explores with a focus on examining the property tax consequences of a changing energy market.

Speaker:

Sebastian Rodrigano
Director, Complex Appraisal
Popp, Gray & Hutcheson, LLP
Austin, TX

Moderator:

Donna J. Coker, CMI, PE
Property Tax Advisor
ExxonMobil Corporation
Houston, TX

3:45-4:45PM CONCURRENT BREAKOUT SESSIONS (SELECT ONE OF FOUR)

▪ **REVIEWING THE OTHER SIDE'S APPRAISAL**

Are you up on your USPAP? Do you know what the 15 most common errors are in appraisal reports? Do you know where to look for them? This session has been designed to assist the property tax professional in gaining a greater understanding of where things can generally go wrong in the appraisal process and in the communication of the appraisal. The presenters will walk through the most commonly committed errors giving attendees an instructive session on where to shore up their work product and where to identify the vulnerabilities of others.

Speakers:

Thomas D. Boyle, MAI
Chief Appraiser
US Bank
Portland, OR

Elliott B. Pollack, Esq.
Chair, Property Valuation Department
Pullman & Comley, LLC
Hartford, CT

▪ **DEVELOPER'S PROFIT ... WHAT, WHERE, WHEN?**

This concept has long been misunderstood and abused by the unknowing or those lacking scruples. Developer's profit...market driven or appraiser imposed? This session is designed to shed light on this component of the cost approach that is so often mechanically imputed without deliberate connectivity to the marketplace. The presenters will explore the concept from the market's perspective and discuss its appropriate and inappropriate applications.

Speakers:

John E. Garippa, Esq.
Partner
Garippa, Lotz & Giannuario, P.C.
Montclair, NJ

Leonard J. Patcella, Jr., CMI, MAI
Partner
Equity Appraisal Co., Inc.
Springhouse, PA

▪ **INTERNET RESEARCH (REPEATED FROM 1:15PM)**

▪ **TURNING LEMONS INTO LEMONADE - TURN NEGATIVE BUSINESS CONDITIONS TO YOUR ADVANTAGE**

Bankruptcy; Downsizing; Liquidation; Consolidation. What do these business conditions have in common? They can all affect the amount of property taxes your company pays, regardless of whether your company has directly experienced one of these changes. This session will examine how a sudden change in business conditions can affect the property valuation of the company experiencing the change as well as have an overall impact on neighboring and competing businesses, and will explore ways to insulate your company from the potential adverse effects.

Speakers:

D. Shane Moncrief, CMI
Director
Deloitte Tax LLP
Atlanta, GA

John P. Taylor
Property Tax Manager
Chick-Fil-A, Inc.
Atlanta, GA

Moderator:

Nancy Flagg, CPA
Senior Tax Manager - State and Local Tax Services
Ernst & Young LLP
Milwaukee, WI

TUESDAY, NOVEMBER 7, 2006

8:20-10:00AM GENERAL SESSION

ETHICS COMPLETE THE “PROFESSIONAL” IN IPT

If you claim to be a professional in taxation, you must know and follow ethical standards. This session will examine the IPT Code of Ethics and Standards of Professional Conduct as they apply to “real world” situations. This session provides 2 hours of the five credit hours of continuing ethics education required of all CMIs over a five-year period.

Speakers:

Alexander L. Hazen, ASA

President

International Appraisal Company Inc.
Upper Saddle River, NJ

Anthony R. Thompson, CMI, Esq.

Attorney At Law

Law Offices Anthony R. Thompson
Allentown, PA

10:15-11:45AM GENERAL SESSION

UNDERSTANDING REIT TRANSACTIONS AND THEIR RELATIONSHIP TO MARKET VALUE

This session will focus on the Real Estate Investment Trust by reviewing the REIT structure and discussing how this structure factors into purchase and sale transactions involving REITs. Greater understanding of the REIT transaction will be offered along with the information necessary to explain the transactions and how they may or may not differ from non-REIT transactions.

Speakers:

Paul C. Dooley, Esq.

Vice President

Kimco Realty Corporation
New Hyde Park, NY

David C. Wilkes, Esq., CRE

Partner

Huff Wilkes, LLP
Tarrytown, NY

1:00-2:00PM CONCURRENT BREAKOUT SESSIONS (SELECT ONE OF FOUR)

▪ **A SURPRISE WITNESS? DON'T LET IT BE YOUR OWN EXPERT - LEARN HOW TO BE PREPARED**

Credible and persuasive witnesses are the key to a successful trial. The main factor in determining whether a witness will make or break a trial is the amount and quality of the time spent in preparation for that moment in the spotlight. In this session, a trial attorney and expert witness will examine how to best select an expert or fact witness and, highlighting both substance and style, will detail the necessary steps to prepare the witness to relay evidence to the fact-finder, whether it be judge or jury, in the most effective and compelling manner.

Speakers:

Timothy J. Peaden, Esq., CPA

Partner

Alston & Bird, LLP
Atlanta, GA

Robert S. Svoboda, PE, ASA

Director

Deloitte Financial Advisory Services LLP
Houston, TX

▪ **A FRESH LOOK AT BUSINESS ENTERPRISE VALUE (REPEATED AT 2:15PM)**

The topic of extracting intangible value from “real estate-intensive” Going Concerns continues to be at the forefront for many property tax practitioners. This session will be led by a business valuation expert who has successfully challenged many erroneous real estate assessments. She will share her methodologies for identifying intangible asset values and strategies for winning assessment appeals which can be applied to many business-oriented property types.

Speaker:

Mary A. O'Connor, ASA

Partner and Director, Valuation Services

RGL- Forensic Accountants & Consultants
Chicago, IL

TUESDAY, NOVEMBER 7, 2006, CONTINUED

1:00-2:00PM

▪ **PLAYING WITH FIRE (WITHOUT GETTING BURNED) - CREDITS AND INCENTIVES ARE STILL HOT (REPEATED AT 2:15PM)**

Are you taking advantage of all the benefits available to businesses by state and local governments throughout the U.S.? Millions of dollars in incentives and credits are granted each year to attract capital and jobs. This session will discuss the WHO, WHAT, WHERE, and perhaps most importantly, WHEN, aspects of adding value to your company's bottom line by securing the credits and incentives available to your firm. The panelists will also provide advice on how to analyze whether certain credits are really worth the effort to obtain. Finally, the session will address the U.S. Supreme Court's decision in the *Cuno* case and examine its impact on future incentive opportunities.

Speakers:

William J. Poad, CPA
Manager, Tax Services
Alcoa Inc.
Pittsburgh, PA

Robert Maida
Senior Manager
Ryan & Company, Inc.
Pittsburgh, PA

▪ **AFTER THE DESTRUCTION – KATRINA AND OTHER NATURAL DISASTERS**

Natural disasters, such as Hurricanes Katrina and Rita, destroy taxable property and displace taxpayers and assessors. In the aftermath of such calamities, many questions need to be answered. Does taxable property continue to exist? How much damage has occurred and how has the damage affected the value of the property? Are there laws in your state that allow for assessment reductions after disasters, and how will you prove reductions in value? This session will discuss what went right and what went wrong in the aftermath of Katrina and Rita and will suggest property tax planning strategies to cope with future catastrophes.

Speakers:

Christopher J. Dicharry, Esq.
Partner
Kean Miller Hawthorne D'Armond McCowan & Jarman LLP
Baton Rouge, LA

Russell W. Turk
Property Tax Manager
Wal-Mart Stores, Inc.
Bentonville, AR

2:15-3:15PM CONCURRENT BREAKOUT SESSIONS (SELECT ONE OF FOUR)

▪ **CASE STUDY - ALCOA VS. OHIO TAX COMMISSIONER**

In real estate, it's LOCATION, LOCATION, LOCATION....In assessment appeals, it's PREPARATION, PREPARATION, PREPARATION. *Alcoa vs. Ohio Tax Commissioner*, a personal property assessment appeal regarding abnormal obsolescence, resulted in a successful outcome, but not without its share of 'road bumps' along the way. We'll share the lessons learned, including highlights of the roadblocks encountered and how they could have been diffused or avoided through better planning and execution.

Speakers:

Deborah A. Dillinger, CMI
Manager - Property Tax Services
Deloitte Tax LLP
Pittsburgh, PA

Mark A. Engel, Esq.
Partner
Bricker & Eckler LLP
West Chester, OH

▪ **A FRESH LOOK AT BUSINESS ENTERPRISE VALUE (REPEATED FROM 1:00PM)**

▪ **PLAYING WITH FIRE (WITHOUT GETTING BURNED) - CREDITS AND INCENTIVES ARE STILL HOT (REPEATED FROM 1:00PM)**

TUESDAY, NOVEMBER 7, 2006, CONTINUED
2:15-3:15PM

▪ **WHAT YOU SHOULD KNOW ABOUT FASB,
FAIR VALUE AND IASB**

There are significant changes occurring in the financial accounting and reporting world that may eventually impact most tax professionals' day-to-day reality. In this session, two speakers, one from a major accounting firm, the other a valuation professional, will provide a timely overview of pending accounting standards changes that can impact the valuation profession as well as how public companies may deal with asset values. They will discuss the potential challenges for property tax professionals and provide background on this emerging issue.

Speakers:

Joshua J. Malancuk, CMI, CPA
Director
PricewaterhouseCoopers LLP
Indianapolis, IN

Lawrence W. Mitchell, MAI
Chief Executive Officer
Mitchell Appraisals
Indianapolis, IN

3:30-4:30PM INDUSTRY ROUNDTABLE
DISCUSSIONS (SELECT ONE OF SEVEN)

The Property Tax Symposium Roundtables are becoming a popular IPT tradition. Come join colleagues in your industry in an informal discussion group to exchange ideas, experiences and strategies for your industry's hot topics and burning issues. Don't miss this great opportunity to network with the players in your industry.

Facilitators:

▪ **Energy:**

Donna J. Coker, CMI, PE
Property Tax Advisor
ExxonMobil Corporation
Houston, TX

▪ **Hotel and Healthcare**

Heather J. Reichardt
Director, Lodging Property Tax
Marriott International, Inc.
Washington, DC

▪ **Industrial**

Raymond R. Gray, Esq.
Partner
Popp, Gray & Hutcheson, LLP
Austin, TX

Anthony R. Thompson, Esq., CMI
Attorney At Law
Law Offices Anthony R. Thompson
Allentown, PA

▪ **Office**

Mary T. Benton, Esq.
Partner
Alston & Bird, LLP
Atlanta, GA

▪ **Personal Property**

Brenda Fountain
Tax Manager - Pacific Region
United Parcel Service
Laguna Hills, CA

Carissa S. McGarry
Tax Manager, Sales/Use & Property
Nike
Beaverton, OR

James J. Sinnott, CMI
President
Tax Management Associates Inc.
Greenwich, CT

▪ **Retail**

Carla D. Bishop, CMI
President - Midwest Operations
Meritax, LLC
Indianapolis, IN

Todd S. Liebow, MAI
Principal
PGP Valuation, Inc.
Portland, OR

▪ **Telecom/High Tech**

Bart Uze, Esq.
Property Tax Representative
MCI Corporation
Ashburn, VA

WEDNESDAY, NOVEMBER 8, 2006

8:00-9:30AM GENERAL SESSION

DEALING WITH JUDGES, ASSESSORS AND OTHER INFLUENTIAL PEOPLE

Conflict is inherent in all tax appeals. It is critical for you to disagree without being disagreeable. This session will focus on three different phases of tax appeals: (A) Negotiations with the Assessor; (B) Local Tribunals, and (C) Judges at Litigation. Three noted experts will discuss effective communication skills, secret tips and special techniques appropriate at each level. Insider information will be shared as to the "care and feeding" of judges and their egos. This session is guaranteed to be both informative and entertaining.

Speakers:

John Bass

Assessor
El Paso County
Colorado Springs, CO

Jeffrey S. Mattson, Esq.

Magistrate
Oregon Tax Court
Salem, OR

Darlene Sullivan, Esq.

Attorney
Popp, Gray & Hutcheson, LLP
Austin, TX

9:45-11:15AM GENERAL SESSION

VALUE ADDED OPPORTUNITIES FOR TAX PROFESSIONALS

As the property tax manager, you have the opportunity to add value to your company in many ways. This session will provide you with the ideas, tools and resources to assist you in providing outstanding service to your organization or your client. The speakers are experienced corporate tax executives who will share their experience for the benefit of those who strive for excellence in providing tax management services to their companies.

Speakers:

David J. Chitlik, CAE

Senior Director, Lodging, Sales and Property Tax
Marriott International, Inc.
Washington, DC

Lisa J. Clements, CMI

Senior Property Tax Manager
Simon Property Group, LP
Property Tax Management, LLC
Indianapolis, IN

Michael B. Rogers

Vice President Property Tax
United Dominion Realty Trust
Highlands Ranch, CO

11:15am Program Concludes

2006 Property Tax Symposium Committee

Brett A. Harrington, CMI, Chair
International Appraisal Company Inc.

Heather J. Reichardt, Vice Chair
Marriott International, Inc.

Gene Acuff, CMI
Lowe's Companies, Inc.

Mary T. Benton
Alston & Bird, LLP

Carla D. Bishop, CMI
Meritax, LLC

Donna J. Coker, CMI
ExxonMobil Corp

Deborah A. Dillinger, CMI
Deloitte Tax LLP

Brenda Fountain
United Parcel Service

Raymond R. Gray
Popp, Gray & Hutcheson LLP

Todd S. Liebow
PGP Valuation Group, Inc.

Carissa S. McGarry
Nike

James J. Sinnott, CMI
Tax Management, Inc.

REGISTRATION INFORMATION

Any IPT member or employee of a member company/firm that has members in the Institute may register for the Symposium. The registration fee provides for the usual Symposium expenses and also includes two luncheons, three receptions, refreshment breaks, and Symposium materials. The early registration fee for IPT members is \$575 **before October 5, 2006** and \$600 **after October 5, 2006**. Registrant saves \$25 if payment is received prior to October 5, 2006. Individuals who are not members of IPT, but whose company or firm has members in IPT, may attend the symposium for an additional \$200 charge. In this case, the total Symposium fee would be \$775 before October 5, 2006 and \$800 after October 5, 2006. If the registrant so elects, he or she may join as an Associate Member (providing their company already has a member in IPT) for annual dues of \$225. In this case, the total Symposium fee would be \$800 before October 5, 2006 and \$825 after October 5, 2006. An individual, who is not an employee of a company that has members in IPT, but who is eligible for membership, may attend at the fee of \$1,000, paid before October 5 or \$1,025 if payment is received after October 5. Please see registration form.

Faxed registrations are subject to the payment due date and cancellation fees. There is a cancellation charge of \$100. Any faxed registration that is not cancelled in writing prior to the October 27, 2006, cut-off date is subject to the entire Symposium fee. **All requests for refunds must be in writing.** No refunds for cancellations will be given after October 27, 2006 (5:00 p.m. EST). All registrations are to be handled in **ADVANCE** through the IPT office. If a person is not registered in advance, a surcharge of \$25 will be assessed over and above the regular registration fee. Admission to all social functions and sessions is by display of badge (tickets when applicable).

All fees must be in U.S. funds. The following credit cards may be used: American Express, VISA and Master Card. In order for credit cards to be processed, it is important that the information requested on the registration form be filled out completely. If the address on your registration form differs from the billing address for your credit card, you must provide IPT with the credit card billing address.

There is a substitution charge of \$40 on or before October 5, 2006; \$50 charge after that date (a substitute must be someone from your company). All registrations must be paid in full within three weeks of acceptance and prior to symposium. The discount of \$25 does not apply to any payment received after October 5, 2006; after November 8, 2006 a \$50 fee applies. A confirmation of acceptance will be sent.

Make checks payable to:

Institute for Professionals in Taxation
1200 Abernathy Road, N.E., Building 600, Suite L-2
Atlanta, GA 30328

Phone: 404-240-2300 **Fax:** 404-240-2315

Field of Study: Taxation
Prerequisites: None
Program Level: Multiple
Instructional Method: Group Live
Advance Preparation Required: None

HOTEL INFORMATION AND RESERVATIONS

The Institute's Annual Symposium is being held at The BRO^ADMOOR, Colorado Springs, CO. There are separate costs for the hotel. Please refer to the hotel reservation form. The BRO^ADMOOR is approximately eight miles from the Colorado Springs Airport and one and a half hours by car from the Denver International Airport.

Check-in time is after 4:00 p.m. Check-out time is noon. Room reservations and special requests should be made directly with the hotel as soon as possible. **Reservations requested after the room block is filled or beyond the final cut-off date (October 6, 2006), whichever comes first, are subject to availability.** Rooms may still be available after the room block fills or beyond the final cut-off date, but not necessarily at the group rates. All reservations are subject to a local room tax. Mention that you are attending the Institute's program in all contact with the hotel in order to receive the group rate of \$174.

Hotel Address: The BRO^ADMOOR
1 Lake Avenue
Colorado Springs, CO 80901-1439
Phone: (719) 634-7711
Fax: (719) 577-5738
<http://www.broadmoor.com/>

Continuing Education Credits: Approximately nineteen (19) CPE credits (including 2 IPT ethics credit hours) are available for full attendance Monday through Wednesday.

The Institute for Professionals in Taxation is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417. Web site: www.nasba.org. In accordance with the standards of the National Registry of CPE Sponsors, CPE credits are granted based on a 50-minute hour.

Certificate of Attendance should be turned in at the end of the program and no later than 60 days after the conclusion of the program. Registrants who wish to obtain credit from other organizations should submit their particular form, along with IPT's form, to the IPT office for signature.

CMI's will receive hour for hour continuing education credits for actual session attendance upon submittal of the appropriate continuing education form within 60 days of the end of the program.

For more information regarding administrative policies such as complaint and refund, please contact our office at (404) 240-2300.

Dress: For the Symposium, business casual dress is appropriate throughout the daytime sessions.

Photos will be taken at this event. These photos may be published in IPT publications, photo albums, multimedia presentations, and on IPT's website. Your attendance at this event grants IPT the right to publish these photos.