



Retention of Designation (For Sales Tax CMIs)

CMI professional designation status is not the same as Institute membership status. CMI status is dependent on membership status; however, CMI status is separate and may be different than membership status under certain circumstances. There are four different CMI status options (Active, Inactive, Semi-Retired, and Retired), as explained below.

Active Status

Any member who has been awarded the CMI designation retains the designation with all rights and privileges so long as IPT membership is maintained, CMI dues are timely paid, the IPT Code of Ethics is complied with, and the continuing education requirements are fulfilled on schedule.

Inactive Status

If the IPT membership of a designee is discontinued for any reason and such person remains a non-member for six months or more, the designation shall be placed in inactive status. During any period of inactive status all rights and privileges of the designation are automatically suspended, as is the requirement to pay CMI dues. The designation will be considered inactive until IPT membership is reinstated and the designee applies for active status in writing and meets all requirements for reactivation. The application must show that the applicant has accumulated continuing education credits sufficient to satisfy the IPT Continuing Education Requirements during the five years immediately preceding the date of the application. Notwithstanding the deadlines otherwise prescribed for submission of forms and other documentation identified in the Continuing Education Requirements, these materials may be submitted with the application for reactivation of the designation. The application must be accompanied by a fee of \$150 and sent to the Executive Director of IPT. If the Executive Director or his designee determines that the application is in compliance with these requirements, the applicant will be notified that the designation has been reactivated. In cases of doubt the application may be referred to the Professional Designation Committee for recommendation to the Board of Governors. If the application is insufficient the applicant will be notified of the deficiencies. Following reactivation of the designation, the member's next five year continuing education reporting period will begin on the next January 1. A member whose designation became inactive as provided herein must secure a reactivation of the designation within five years following reinstatement of IPT membership. Failure to comply with this requirement will result in revocation of the designation, and it may be restored only in accordance with the Continuing Education Requirements.

Semi-Retired Status

Any designee who is no longer working full time, but performs incidental or temporary work in property or sales and use taxes which represents less than ten percent of full time work, may retain the designation with all rights and privileges. The designee must maintain IPT membership, comply with the IPT Code of Ethics, and pay annual CMI dues. The continuing education requirements will be waived.

Retired Status

Any designee who is fully retired may retain the designation and all requirements will be waived, including payment of any professional designation dues.