

# 2018 Annual Conference Exhibitor Application

June 24-26, 2018 (Exhibit Dates) \* Parc Vancouver \* Vancouver, BC

Applications must be submitted before - May 1, 2018

## EXHIBITORS

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Company Contact: \_\_\_\_\_

*Individual to whom all correspondence should be addressed and who assumes responsibility for complying with this application/agreement.*

Total number of booths at \$1,800 per booth:  **OR** Total number of tables at \$1,500 per table:

*Application must be accompanied by full payment. Refunds, less \$50 cancellation fee, will be given until May 15, 2018.*

Product Category:  Income  Property  Sales & Use  Other \_\_\_\_\_

Product Name and Brief Description: \_\_\_\_\_

Product Category:  Income  Property  Sales & Use  Other \_\_\_\_\_

Product Name and Brief Description: \_\_\_\_\_

Service Category:  Income  Property  Sales & Use  Other \_\_\_\_\_

Service Name and Brief Description: \_\_\_\_\_

Service Category:  Income  Property  Sales & Use  Other \_\_\_\_\_

Service Name and Brief Description: \_\_\_\_\_

*Product exhibitors warrant that they are duly authorized to display these products under all applicable laws.*

Special requests regarding booth/table location: \_\_\_\_\_

*Final assignment of Booth/Table space will be done by the Institute. Selection will be determined on a first-received completed application (including signature and payment) basis.*

Exhibit Personnel attending: (three per booth; two per tabletop)

Full Name for Badge: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name for Badge: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name for Badge: \_\_\_\_\_ Email: \_\_\_\_\_

Each exhibitor must name one person to be the official on-site representative and responsible party. The official representative will receive all relevant materials relating to the exhibits.

Full Name: \_\_\_\_\_

All exhibits must be set up for the opening of the show at 5:00 pm on Sunday, June 24, 2018 and booths/tables must be staffed by the exhibiting firm's personnel during all official exhibit hours.

## Payment Method

**Check** Payable to: Institute for Professionals in Taxation  
1200 Abernathy Road, NE, Building 600, Suite L-2, Atlanta, GA 30328

**Credit Card**  MasterCard  Visa  AMEX

Card Number: \_\_\_\_\_ Expiration Date (MM/YY): \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Billing Address: \_\_\_\_\_

## Exhibitor Acknowledgement

The Exhibitor acknowledges that the Exhibitor will be responsible for any damages caused to the hotel's property by the booth/exhibit or their officers, board members, employees, agents, customers or guests.

Indemnification: Exhibitor on behalf of itself, its employees, agents, servants, customers, and guests, will protect, indemnify, and save harmless the Institute for Professionals in Taxation (Institute), Levy Show Service Inc. (Decorating Company), the Parc Vancouver/Marriott (Facility) and their officers, board members, employees, agents and servants, against any penalty or damage or charges imposed for violation of any laws or ordinances, occasioned, caused or contributed to, by any willful or negligent act of Exhibitor, its employees, agents, servants, customers, or guests. Exhibitor, on behalf of itself, its employees, agents, servants, customers, or guests will at all times protect, indemnify, and save harmless the Institute, Decorating Company, and the Facility and their officers, board members, employees, agents and servants, against and from any and all loss, cost (including attorney fees, etc.), claim, liability, damage or expense arising out of or from any accident or other occurrence in connection with the use or occupation by Exhibitor of said space, causing injury to any person or property, occasioned, caused or contributed to by any willful or negligent act of Exhibitor, employees, agents, servants, customers or guests.

The Exhibitor acknowledges that the Institute, Decorating Company, or the Facility does not carry any type of insurance covering the Exhibitor or its products, property, etc. and it is the sole responsibility of the Exhibitor to obtain any such coverage as is necessary or desired. The Institute, Decorating Company, and the Facility and their officers, board members, servants, agents or employees shall not be liable for any damage, direct or consequential, to the property of or loss of business to Exhibitor or any person using its allocated space, or for any loss by theft or other means or allocated space, or its employees, agents, servants, customers or guests, arising from any cause or matter whatsoever, and Exhibitor, on behalf of itself, its employees, agents, servants, customers or guests, or any person using the Exhibitor's allocated space or its employees, agents, servants, customers or guests expressly releases and discharges the Institute, Decorating Company, and the Facility and their officers, board members, employees, agents and servants, from any liability whatsoever, on account of any matter or thing arising out of, incident to, or connected with the said Exhibit, the participation of the Exhibitor, or the set-up, dismantling, use or occupation of space therein by Exhibitor, its employees, agents, servants, customers or guests, or cancellation, postponement, or transfer of said Exhibit to a different location.

Exhibitor shall be fully responsible to pay for any and all damages to property owned by the Facility, its owners or managers which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, the Facility, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or changes resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages or charges arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy of the exhibition premises, the Facility or any part thereof.

**The Guidelines and Conditions for Exhibits and Exhibitors for the 2018 Annual Conference have been read and will be fully complied with in accordance with this agreement.**

**Exhibitor agrees that products/services will be displayed in the exhibit area and will abide by the IPT policy prohibiting all solicitation outside the exhibit area.**

**The Institute will confirm acceptance of application as an exhibitor.**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_