

## IPT Exam Proctors are available in the following cities.

Please indicate a 1<sup>st</sup> choice and a 2<sup>nd</sup> choice on your application and the IPT staff will contact a suitable proctor.

Conway	AR
Burbank	CA
Chatsworth	CA
La Palma	CA
Laguna Hills	CA
Los Angeles	CA
Oxnard	CA
Rancho Santa Margarita	CA
San Jose	CA
Sunnyvale	CA
Torrance	CA
Broomfield	CO
Farmington	CT
Wilmington	DE
Boca Raton	FL
Ft. Myers	FL
Tallahassee	FL
Atlanta	GA
Leawood	KS
St. Charles	IL
Wheaton	IL
Evansville	IN
Indianapolis	IN
Terre Haute	IN
Vincennes	IN
Plaquemine	LA
Burlington	MA
Detroit	MI
Minneapolis	MN
Columbia	MO

St. Louis	MO
Charlotte	NC
Omaha	NE
Basking Ridge	NJ
Florham Park	NJ
New York	NY
White Plains	NY
Aurora	OH
Cincinnati	OH
Columbus	OH
Lehigh Valley	PA
Mechanicsburg	PA
Moon Township	PA
Philadelphia	PA
Sewickley	PA
Springhouse	PA
Greer	SC
Memphis	TN
Austin	TX
Dallas	TX
Houston	TX
McKinney	TX
Plano	TX
San Antonio	TX
Southlake	TX
Sugar Land	TX
McLean	VA
Brookfield	WI
Green Bay	WI

The following stipulations apply for non IPT staff members proctoring an exam:

- The proctor of the exam can not proctor an exam for any employee or client of their company.
- The proctor must provide a room that is away from distractions and that all related reference materials are not accessible to person taking exam.
- The person taking the exam will sign a statement on the front of the exam indicating that no assistance was provided, that they abide by all applicable rules and regulations for the examination process and are a member in good standing at the time of the exam.
- The proctor will return the exam in the envelope provided to the IPT office without reviewing it and will sign a statement that the exam was not discussed and that it was kept confidential.
- The IPT office will notify the exam taker within 4 weeks of the results and the proctor will not have access to any information regarding the successful completion of the challenge exam.